Placing the INV Miscellaneous Radiopharmaceutical Order in eStar

Radiotracers are considered drugs (radiopharmaceuticals); therefore, an order must be placed in your participant’s medical record and signed by a physician for documentation purposes. A special order (INV Miscellaneous Radiopharmaceutical) has been created for this purpose. Please follow the instructions listed below to place the order.

Notes:
- There is no billing associated with this order.
- The INV Miscellaneous Radiopharmaceutical order gets routed to Investigational Drug Services (IDS); however, IDS knows to ignore it. No drugs will be dispensed as a result of this order. It is for documentation purposes only.
- Dispensing of the radiotracer must be arranged separately (contact anna.fisher@vumc.org for more details).

Instructions

Step 1  Enter Chart Review for the participant

Step 2  Select Place Ambulatory Order

Tip: This is typically located in the panel on the LEFT side of your screen.

Step 3  Go to Medications & Orders

Step 4  Select + New Order
Step 5  Search for INV Mis RAD

Tip: De-select “Only favorites” so that you see all search results

Step 6  Double click on INV Miscellaneous Radiopharmaceutical to add to your list of orders

IMPORTANT:
If the order does not appear under During visit Medications, that means the department you are logged in under does not have access to this order. Please contact lori.arlinghaus@vumc.org for assistance.

Make sure you select INV Miscellaneous Radiopharmaceutical. Selecting a different order with a similar title may result in charges to the participant’s insurance and prevent you from getting the radiotracer for your study.

Step 7  Accept the order

Step 8  Enter values for all hard stops, the IRB #, and Any other relevant information?

Tips:
Frequency: Select Once in imaging
Dose: Enter dosing or 1 unit if unknown
IRB #: Please enter the IRB number so our staff can verify the radiotracer associated with the protocol
Any other relevant information?: Enter Scan at VUIIS or other text to indicate that the tracer is meant for administration at the VUIIS
Step 9  Associate the order with a diagnosis

Step 10  Research Association

Step 11  Sign the order

Step 12  Route to the signing physician

IMPORTANT:
The signing physician MUST sign the order PRIOR to the scheduled study time so the radiotracer can be released to our staff.